

**Any Baby Can’s Walk for Autism**

**Risk Management Plan**

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| The CE Group is providing logistical coordination for Any Baby Can’s Walk for Autism. Any Baby Can staff is working in conjunction with the CE Group personnel to ensure that all set up, event-day activities, and clean up run smoothly and safely for all participants to enjoy. | |
| The AT&T Center/Spurs Sports & Entertainment Event Production Coordinator will be onsite the entire time to coordinate AT&T staff and hired contractors. AT&T personnel and contractors will provide traffic control, parking lot attendants, and ongoing clean-up of trash and debris. | |
| Any Baby Can’s Walk for Autism will take place rain or shine. The weather will be evaluated prior to event and a decision will be made to cancel or rescheduling. If lightning is present, the event will be postponed or cancelled. | |
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| **Outdoor Event** |  |
| Accessible for those with disabilities? | Yes |
| Is there shelter from sun and rain? | There is partial cover in Sombrilla area and inside facilities are available. |
| Is terrain appropriate for anticipated participants? | Yes, all paths are paved. |
| Any special hazards at the location? | No |
| Any special hazards on the adjoining lots? | No |
| Is there adequate lighting for evening? | Yes, for early morning set up; event takes place during the day. |
| Are there adequate sanitary toilet facilities? | Yes, inside facilities and 10 port o potties |
| Are the toilet facilities accessible to those with disabilities? | Yes, inside facilities are all ADA accessible and three port o potties will be ADA accessible |
| Are there gopher holes or of uneven terrain? | No |
| If there are sprinklers, when are they scheduled to turn on and off? | No |
| Are parking facilities convenient and well-lit? | Yes, event is during the day; Set up will be done early before daylight. |
| Any permits required for this location? | No |
| Are the rental/lease requirements acceptable? | Yes |
| Is Handicap Parking available? | Yes, Handicap Parking will be available in Lots 1 and 4 with signage directing traffic |
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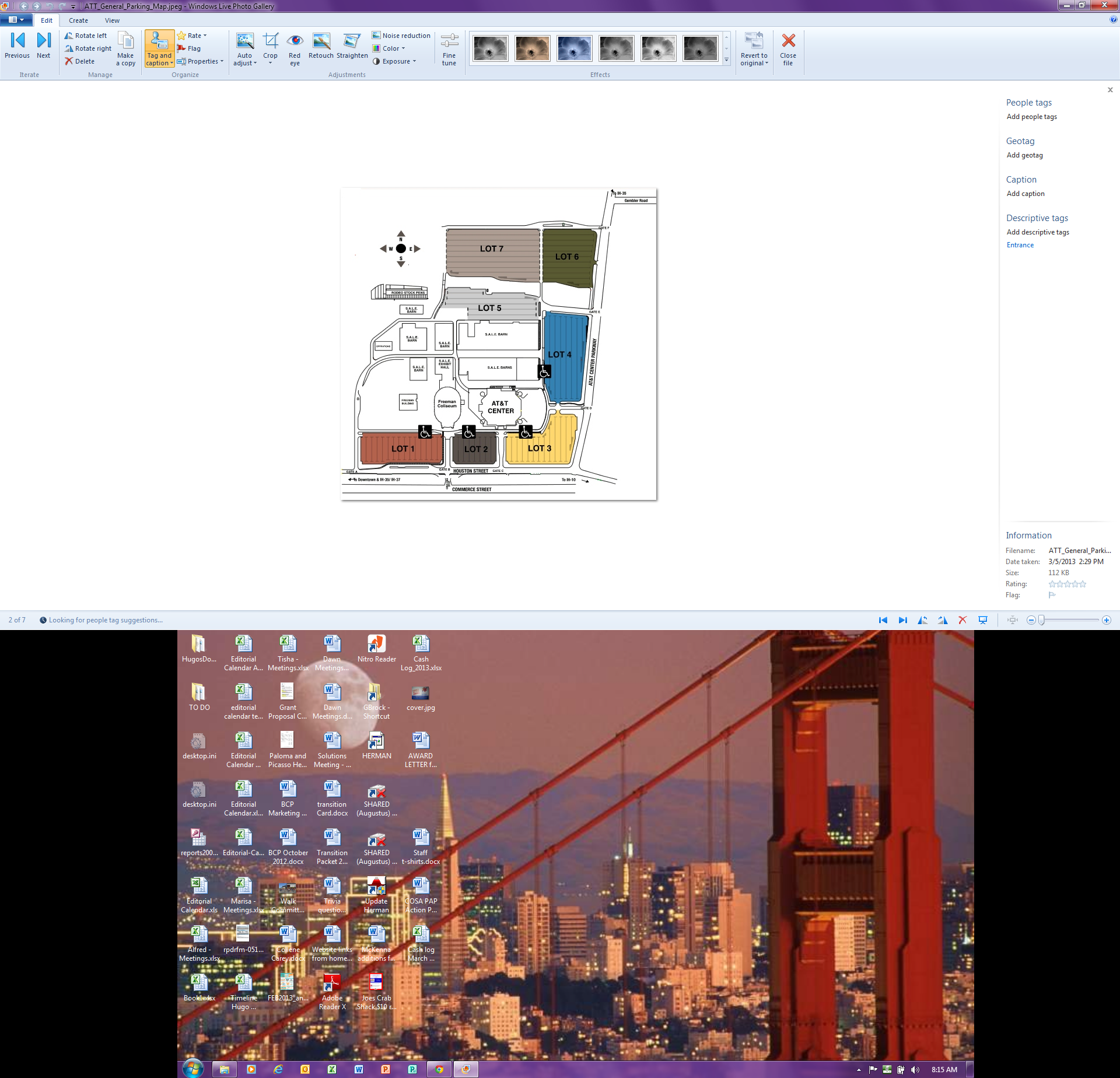
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| **Set up Crew (before event)** | | | |
| Members of the set up and clean-up crew should survey the entire event area (bathrooms, VIP area, main stage, food, etc.) often to remove any slip and fall hazards. If a hazardous condition cannot be cleared immediately, a safety cone (visible warning sign) should be placed at the scene while clean-up is in process. | | | |
| **Start hour:** | 4:00am | **End hour:** | 6:30am |
| **Responsible Individuals:** AT&T Center Staff | | | |
| 70 volunteers will be available to assist with this task. The CE Group & Any Baby Can will have Zone Managers in all areas to contact AT&T Staff to survey area and remove hazards. | | | |

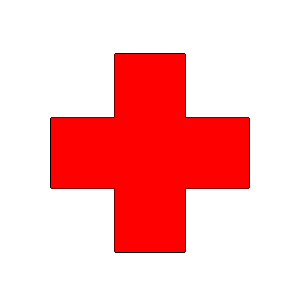
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| **Clean up Crew (after Event)** | | | |
| Members of the set up and clean-up crew should survey the entire event area (bathrooms, VIP area, main stage, food, etc.) often to remove any slip and fall hazards. If a hazardous condition cannot be cleared immediately, a safety cone (visible warning sign) should be placed at the scene while clean-up is in process. | | | |
| **Start hour:** | 11:00am | **End hour:** | 12:00pm |
| **Responsible Individuals:** AT&T Center Staff | | | |
| 70 volunteers will be available to assist with this task. The CE Group & Any Baby Can will have Zone Managers in all areas to contact AT&T Staff to survey area and remove hazards. | | | |

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| **Items to consider:** | |
|  | Proper trash disposal; 23 trash cans, 12 recycling containers, AT&T Maintenance staff is disposing of all waste. |
|  | Proper care of perishable food |
|  | Turn off generators |
|  | Set up of tables and chairs |
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| **First Aid** | |
| Who is providing First Aid? | US Safety Services – Ian Coon – 262-2215 |
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| Fiesta de los Jefes will be a part of Any Baby Can’s Walk for Autism. There will be numerous SAPD and SAFD First Responders on site throughout the event that can also respond in case of an emergency. Bike EMS will be present through Fiesta de los Jefes. | |

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| **Emergency and Evacuation** |
| http://www.littleaussietravellers.com.au/wp-content/uploads/2012/12/aid.gifThe red cross on the map indicates First Aid tent located on sidewalk outside main entrance to Freeman Coliseum. |
| In the event that the AT&T Center has to be evacuated, all participants will evacuate through any of the exits designated with a star below. All exits will be open and all traffic lanes will be used for egress heading away from the AT&T Center. Arrows below denote the direction of the traffic from each exit in the case of an emergency. |
| AT&T Center will provide parking lot attendants and personnel at each exit to assist with traffic. |
| Lost and found for items and/or persons will be located at the Main Stage. Emcee will announce that lost items or persons should go to the main stage. |
| The Peddlar Show will take place during the time of The Walk for Autism. A Bexar County Sheriff will be present to assist with traffic control. |
| For questions regarding emergencies and safety, please contact Hugo Hernandez at 210.413.7079 or Krista Friedman 210.862.9081 |





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| **Any Baby Can’s Walk for Autism**  **Contact sheet** | | | |
| Krista Friedman | CE Group – Event Director | 210-862-9081 | [kfriedman@cegroupinc.net](mailto:kfriedman@cegroupinc.net) |
| Alfred Chavira | Any Baby Can, Event Director | 210.471.8179 | [achavira@anybabycansa.org](mailto:achavira@anybabycansa.org) |
| Hugo Hernandez | Any Baby Can,  Chief Operating Officer | 210.413.7079 | [hhernandez@anybabycansa.org](mailto:hhernandez@anybabycansa.org) |
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